Develop/Build Chart of Accounts

Analyze existing Chart of Accounts to determine elements needed in the account string (in accordance with NACUBO fund groups)

Identify and flag accounts that will not be converted

Identify fund balance GL accounts within fund groups that will be needed using manual trial balance

Will fund balance require 1 to 1 mapping?

Assign SL number based on GL number, and designate in system that account is revenue and expense

Decide how many SL accounts within fund balance will be needed for revenue, expense or both

Using range of accounts available in the system, assign number range based on volume of accounts that are needed within each mapping range

Assign SL account numbers within each range

Develop all mapping rules based on account structure created above, enter data