A student registers for the next term

Beginning on the first pre-registration day, Cashiers notifies OIT to begin nightly global tuition calcs

OIT writes the parm into the nightly script to accomplish the calc before the BR feed program

The nightly BR feed program feeds the revenue data to the FRS revenue/receivable accounts

Next day, Accounting reviews the daily reports for processing errors or problems

Later, a student makes a payment

Is the payment online WFS?  

Yes: Via Touchnet, the credit card payment is applied to student account and is visible to student on WFS

Cashiers receive payment over phone, in person or thru the mail

Cashiers post payment to student account. Mail or give receipt to student

Through nightly BR feed process, revenue/receivable accounts in FRS are updated
Mail or give receipt to student

Next day, Accounting reviews daily reports and prepares JE to post the cash receipts

Was payment in full?

- yes
  - Put student on installment plan. Student signs promissory note
  - Through nightly BR feed process, revenue/receivable accounts in FRS are updated

- no

Done. Through nightly BR feed process, revenue/receivable accounts in FRS are updated

Is this a Fall semester?

- no
  - Process is complete

- yes
  - On September 1, table assignment is changed from deferred subcodes to regular subcodes. OIT performs global tuition calc. During nightly BR feed, the revenue is reduced in the deferred accounts and recorded in regular accounts

Annually, Accounting reviews outstanding accounts under the bad debt write off policy and makes adjustments accordingly