Undergraduate Academic Standing Policy and Process

The following is a Probation/Suspension Policy:

- **Good Standing**
  - Yes: Cumulative GPA 2.0 or higher
  - No: Placed on Academic Probation

The following is the Process followed in SIS:

- **Cumulative GPA 2.0 or higher:**
  - Yes: Good Standing
  - No: Placed on Academic Probation

- **Term GPA < 2.0, Cum GPA < 1.25:**
  - Attempted 0-29 hours
    - No: Continued on Academic Probation
  - Attempted 30-59 hours
    - No: Continued on Academic Probation

- **Term GPA < 2.0, Cum GPA < 1.50:**
  - Attempted 60-89 hours
  - Attempted 90 or more hours

- **Term GPA < 2.0, Cum GPA < 1.75:**
  - Attempted 90 or more hours

- **Term GPA < 2.0, Cum GPA < 2.0:**
  - Attempted 90 or more hours
  - Continued on Academic Probation

The Fall/Spring Term Final Grading Complete reflects student status on unofficial transcript and grade display.
Registrar runs Focus program to identify all student flagged as academic probation, continued probation, and suspension.

Data loaded into spreadsheet and sorted by status.

Printout made of report.

Registrar reviews SIS to determine if students are correctly calculated.

Registrar manually updates any record that is incorrect.

SIS now reflects correct academic status.

Focus report is re-run to generated new list of students and corrected status.

Mail merge letter generated for students on academic suspension.

E-mail notification sent to all suspended students.

Student may submit written appeal to Academic Appeals Committee by deadline.

Process ends.

Official List produced showing all students on probation/suspension.

List distributed to all offices that employee student assistants.

E-mail notifications sent to all offices if student status changes.

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Student may appeal to VPAAA or accept status.

Appeals Committee reviews appeals.

Denied

Approved

Student is allowed to register.
VPAA reviews student appeal

Approved

Registrar is notified in writing of approval and any stipulations

Registrar waives registration hold

Strident allowed to register

Process ends

Denied